



Bowls Hampshire Executive Meeting

6th April 2023

1. **Apologies**
Kay Kerley, Kim Harris, Mike Squires, Lyn Booth, Margaret Leppard, Ric Newsom, Christina Bundy. Additional apologies Tony Ingram, Paul Robson, Neil Roderick, Harrison Ash, Malcolm James, Ken Eichen, Carol Eichen
2. **Minutes of the previous meeting** (24th Thursday 2022) were reviewed, proposed by Jim Marsland and Seconded by Charlie Bumstead, and unanimously agreed by all attendees.
3. **Matters Arising**
David Wildman raised the matter of safeguarding procedure which were brought up at the last Executive meeting stating they were down level. Having checked with BE they request that all Counties and clubs use their procedures so that there is consistency of approach. BE also send out a regular safeguarding update. I will forward the last one received separately as requested.
4. **BH 2023 Calendar**
Following the BE AGM, the BH calendar has been finalised and Carl has added it to the website.
5. **Report following BE AGM**
Tim and Lesley attended the BE AGM as the BH representatives and Tim gave the following update from the meeting.
In reviewing the Annual Report Tim noted that there was an overall loss of over £300k, BE stated that there were extra staff cost due to the Commonwealth games and additional money spend on the elite players. According to the balance sheet this showed a loss in 2022 or nearly £135k the other big loss area was branding, communication and marketing which showed a loss of £140k.
There were three propositions with reference to the National finals, Dorset, Worcestershire and Bowls England's own counter proposition. The BE proposition was voted on first and this was passed by a majority, BE then informed the meeting that they had taken legal advice and that the two propositional put forward by the Counties would not be voted on following acceptance of the BE proposition.

BE put forward a proposition on an increase of £2.00 on the affiliation fee for 2024. Tim asked why there was a change to the discussion at the Counties meeting when there was more than one option put forward, no formal answer was given to the question and no other County raised any comments. The vote took place with Bowls Hampshire voting against the proposition which was passed following a majority in favour.

Due to a health problem, John McGuinness has taken a break from his role as High Performance Director and Mo Monkton ladies senior international team manager has taken over the role in the interim. Sandy Hazell has taken over as the interim lady's senior international manager. Also announced were two new area selectors.
Other items discussed were Bowls Bash, Play Bowls and the Big Bowls weekend when some of the England international players will visit a number of clubs during the big bowls weekend. BE also suggested bowls clubs who were near to one and another ensured their open days were spread to ensure they were able to capitalise on as many people as possible being able to attend an open day.

Tim also mentioned that by 2025 every club must have its own Safe Guarding Officer. Although BE have announced this, it is a rule which has come from Sport England for all sports.

Richard thanked both Tim and Lesley for attending the BE AGM and giving a full update of the meeting.

6. **Report from sub-committee on the County badges qualification**

The subcommittee produced a paper for discussion which was sent to all the Executive prior to the meeting.

The paper clarified the current badge qualification rules and also looked at the recognition for players who are chosen to play in the County team will be to have played in six matches in the Middleton, John's, white Rose, and Amy Rose. For both the Balcomb and Walker players will receive a badge after playing in three matches.

Lastly, the paper made a recommendation to move away from the cloth badge to a metal badge.

The subcommittee proposed that all awards given should be the same and suggest a generic circular metal badge depicting the County logo with alternative scrolls or wording to differentiate the type of award such as 'County Badge', Amy Rose Team', President 2024 etc

Following a questions and comments from the Executive members a vote was taken.

Of the 25 attendees, 18 were in favour and 2 against.

Chair Richard thanked the subcommittee for their hard work and requested that samples and costings be produced for the next Management and Finance meeting

7. **Financial Update – Carl**

Carl gave an update on the competition numbers for 2023, the men's numbers were slightly up but the ladies numbers are down.

Carl then put forward the Management and Finance committee recommendation for County matches this year. Although it is agreed that with the increase in food costs clubs will be charging more for the County friendly matches, it is felt that a small increase from £9 to £10.00 for players and any guests attending these matches will pay whatever the clubs charges for the meal.

The 8 mixed friendly matches to be played against Hampshire clubs where the cost will be £5.00. For some of these matches there will be a small surplus to be repaid to the treasure, whereas for others there will be an additional cost. In these instances, the match captain will pay the difference and then claim the money back from the treasurer.

The new stock has arrived and for this year there has been an increase in costs. Shirts are to be sold at **£20.00** and jackets (which cost between £49.92 - £54.00) to be sold at **£40.00**. There is no increase in the cost of ties £4.00 and baseball caps £6.00.

A vote by the Executive was taken on all 2023 costs, this was unanimously accepted.

8. **Competition regulations update**

Following a request by a club to enter two teams in a couple of the team events, it was deemed that the competition regulations were unclear although the intention had always been that only a single entry would be allowed per club.

A paper with the changes was produced and sent out prior to the Executive meeting.

The changes were unanimously agreed by the Executive.

Mandy put forward that now the Benevolent triples is only run at a county level there was no need to play all 15 ends if it wasn't possible to win the match.

Hazel to amend the regulations accordingly.

Carl also mentioned that the men's two wood triples is played to 21 ends and the ladies two wood triples is played to 15 ends. This to be discussed at the next Management and Finance meeting, but will remain as is for the 2023 season.

Dave mentioned that the BH competition regulations under eligibility state that players must come from one club but with the junior championships it is allowed they can be from different clubs.

Hazel to amend the regulation accordingly

Dave also mentioned the fact that the BE regulations state that three dates have to be given and the BH regulations state that only two dates have to be given.

Hazel has checked the BE regulations and Regulation 50: National Championships (County Stages) doesn't not mention the number of dates only the timing of when matches have to be played. Regulation 52 National Competitions does state that three dates should be given. These competitions are run by BE and not BH.
I will double check with BE.

9. **Marketing / website / social media**

Richard informed the Executive that he had asked Tim Orr to set up a new subcommittee to look at marketing, our website and social media. Richard said he felt some good moves had been made so far but felt it was time for fresh eyes to take a look at what the County could do.
Tim very kindly agreed and had already had a meeting to start to look at this.
Richard thanked the previous members of the marketing subcommittee for their work.

10. **Presidential Luncheon update**

Following some diary clashes the Mixed Presidents Day for 2023 was provisionally booked to take place at Fleming Park. After being in touch with the Caterer at Fleming Park the costings had been rather expensive.

After clarification on the diary clashes Banister Park was available and their costing for the meal were much more favourable. It has been agreed that the Presidents Day will be held at Banister Park and Lesley has agreed to speak to the Fleming Park Caterer. Charlie has agreed to remove the provisional date from the Fleming Park diary.

Lesley and Hazel to have a meeting with BH Presidents to finalise details.

11. **Bowls Hampshire Luncheon**

Confirm that the date for the luncheon will be Sunday 22nd October to be held at Fleming Park BC

12. **Any Other Business:**

Mandy but forward a vote of thanks which was gratefully received.

A request has come in from Fareham BC for a special mixed Anniversary match for 2024. A proposed date to follow.

An update from BE on Trust Registration Service (TRS). The SRA (Sport & Recreation Alliance) are leading the work with HMRC on behalf of all sport/recreation. BE advised that they are still awaiting final advice from Legal Counsel. However, his initial opinion was that the majority of unincorporated clubs with assets (either physical or otherwise) will need to register. As soon as BE have final opinion further guidance from the SRA they will disseminate this.

David asked what unincorporated meant, Hazel checked with the BE website and found the following description;

What is an unincorporated organisation?

Unincorporated organisations, including many bowls clubs, have no separate legal capacity, so their property (for example freehold or leasehold property) is held by individuals or by a legal entity on their behalf. Often within sport, the property is held by members willing to act as trustees. This arrangement is usually evidenced by a formal trust document, or within the club's constitution.

In addition, I have added further information from the BE website which was issued in October 2022 prior to the last update from them.

Unincorporated clubs should:

- Review the requirement to register with TRS and discuss within your Club Committee
- If necessary, *register with TRS and provide the appropriate information including details of the current trustees*
- *Keep that information up to date*

Please note that the information required to register is quite extensive. Further details of what is required can be found at: www.gov.uk/guidance/manage-your-trusts-registration-service

Further Information

Sport England and the Sport & Recreation Alliance are producing guidance on behalf of the wider sector, but we wished to provide you with this update.

An earlier advisory document prepared by an independent tax expert can be viewed at: <https://www.icas.com/news/hmrcs-trs-and-sports-clubs>

Please note that, having provided this initial information and given the large number of clubs potentially impacted, we are unable to respond to enquiries from individual clubs on this matter. We recommend that any enquiries regarding your club be directed to HMRC by email: trsm.feedback@hmrc.gov.uk

A request has come forward for a special shirt for players who are selected County teams (Middleton, Balcomb, Johns, Walker, White Rose and Amy Rose) also that navy bottoms be worn to go with the new shirt.

The Executive discussed this and viewed the suggested designs put forward. At the end of the discussion a vote was taken to see how many were in favour a looking into this for the 2024 season. The vote was unanimous and Richard said this would be taken to the Management & Finance committee for costing and the practicality of sizing, storage and issue. Hazel was requested to check with BE that it would be possible for the County to have two different designs of shirt.

Richard thanked everyone for attending, a very productive meeting where everyone had the opportunity to give their views.

The date for the next meeting was checked and due to the Treasurer and a number of the Executive being away on holiday Richard made the decision to change the date to a week earlier.

Richard closed the meeting at 9pm

Date of next meeting: Thursday 21st September 18:00 Banister Park